



To all Members of the Cabinet

A meeting of the Cabinet will be held in Ditchling Room, Southover House, Southover Road, Lewes on 29 September 2014 at 14:30 which you are requested to attend.

Please note the start time and that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

19 September 2014

Catherine Knight
Assistant Director of Corporate Services

Agenda

- 1 Minutes**
To approve the Minutes of the Meeting held on 7 July 2014 (copy previously circulated).
- 2 Apologies for Absence**
- 3 Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor registers the interest as prejudicial under the terms of the Code of Conduct**
- 4 Items not on the Agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972**
- 5 Public Question Time**
To deal with any questions received from members of the public in accordance with Council Procedure Rule 10 (if any).
- 6 Written Questions from Councillors**

To deal with written questions which councillors may wish to put to the Cabinet in accordance with Council Procedure Rule 11 (if any).
- 7 Matters referred to the Cabinet (whether by the Scrutiny Committee by the Council) for reconsideration by the Cabinet in accordance with the provisions contained in the Scrutiny Procedure Rules or the**

Budget and Policy Framework Procedure Rules set out in Part 4 of the Council's Constitution

None

8 Reporting Back on Meetings of Outside Bodies

To receive feedback from the Council's representatives who serve on outside bodies in respect of meetings they have attended (if any).

9 Reports from Officers

- Key Decisions

9.1 Finance Update

Cabinet Member: Councillor Smith

To consider the Report of the Director of Finance

Attached Documents:

[Finance Update](#)

9.2(a) Local Business Rate Discretionary Relief Scheme

Cabinet Members: Councillors Blackman and Smith

To consider the joint Report of the Director of Finance and Director of Business Strategy and Development

Attached Documents:

[Local Business Rate Discretionary Relief Scheme](#)

9.2(b) Local Business Rate Discretionary Relief Scheme

To consider the Recommendations of the Scrutiny Committee meeting held on 25 July 2014

Attached Documents:

[Local Business Rate Discretionary Relief Scheme](#)

9.3 Business Rate Pooling

Cabinet Members: Councillors Blackman and Smith

To consider the Report of the Director of Finance

Attached Documents:

[Business Rate Pooling](#)

9.4 Strategic Tourism Vision & Action Plan 2015 -2018

Cabinet Member: Councillor Jones

To consider the Report of the Director of Business Strategy and Development

Attached Documents:

[Strategic Tourism Vision & Action Plan 2015 -2018 - Report](#)

[Strategic Tourism Vision & Action Plan 2015 -2018 - Appendix 1](#)

9.5 Corporate Services Review

Cabinet Member: Councillor Smith

To consider the Report of the Director of Corporate Services

Attached Documents:

[Corporate Services Review](#)

9.6 LDC Office Accommodation Cleaning Contract

Cabinet Member: Councillor Smith

To consider the Report of the Director of Corporate Services

Attached Documents:

[LDC Office Accommodation Cleaning Contract](#)

9.7 Annual Equalities Report 2013/14

Cabinet Member: Councillor Merry

To consider the Report of the Director of Business Strategy and Development

Attached Documents:

[Annual Equalities Report 2013/14 - Report](#)

[Annual Equalities Report 2013/14 - Appendix 1](#)

[Annual Equalities Report 2013/14 - Appendix 2](#)

- Non Key Decisions

9.8 Ward Issues Raised by Councillors at Council

Cabinet Members: Councillors Jones and Maskell

To consider the Report of the Assistant Director of Corporate Services

Attached Documents:

[Ward Issues Raised by Councillors at Council](#)

9.9 Members' Allowances Scheme – Independent Remunerat Panel

Cabinet Member: Councillor Blackman

To consider the Report of the Assistant Director of Corporate Services

Attached Documents:

[Members' Allowances Scheme – Independent Remuneration Panel](#)

9.10 Special Meeting of the Cabinet – 8 December 2014

Cabinet Member: Councillor Blackman

To note that a Special Meeting of the Cabinet will be held on Monday, 8 December 2014 commencing at 1.30pm, in order that consideration can be given to a Report relating to the Ground Maintenance Contract.

- Key Decisions

9.11 Lewes District Property Portfolio

Cabinet Member: Councillor Blackman

To consider the Report of the Chief Executive.

(NB The Appendices to the above Report contain exempt information as defined in paragraph 3 of Part 1 of Schedule 1.

the Local Government Act 1972 (as amended) (ie information relating to the financial or business affairs of any particular person (including the authority holding that information))).

Attached Documents:

[Lewes District Property Portfolio - Report](#)

9.12 Locally Sorted – Evaluation

Cabinet Member: Councillor Maskell

To consider the Report of the Director of Business Strategy and Development.

(NB Appendix A to the above Report contains exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) (ie information relating to the financial or business affairs of any particular person (including the authority holding that information))).

Attached Documents:

[Locally Sorted – Evaluation - Report](#)

9.13 Wave Leisure Annual Review

Cabinet Member: Councillor Maskell

To consider the Report of the Director of Service Delivery.

(NB Appendices C and D to the above Report contain exempt information as defined in paragraph 3 of Part 1 of Schedule 1 of the Local Government Act 1972 (as amended) (ie information relating to the financial or business affairs of any particular person (including the authority holding that information))).

Attached Documents:

[Wave Leisure Annual Review - Report and Appendices A and B](#)

- Non Key Decision

9.14 Property Report

Cabinet Member: Councillor Smith

To consider the Report of the Director of Corporate Services.

(NB The Appendices to the above Report contain exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) (ie information relating to the financial or business affairs of any particular person (including the authority holding that information)).

Attached Documents:

[Property Report - Report](#)

Exclusion of the Public and Press

To consider, under Section 100(A)(4) of the Local Government Act 1972 (as amended), excluding the public and press from the meeting during the discussion of the Appendices to Items 9.11 (Lewes District Property Portfolio); 9.12 (Locally Sorted – Evaluation); 9.13 (Wave Leisure Annual Review) and 9.14 (Property Report) on this Agenda, as there is likely to be disclosures of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act (ie information relating to the financial or business affairs of any particular person (including the authority holding that information)). It is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

- Key Decisions

9.11 Lewes District Property Portfolio - Exempt Appendices

9.12 Locally Sorted – Evaluation - Exempt Appendix

9.13 Wave Leisure Annual Review - Exempt Appendices

- Non Key Decision

9.14 Property Report - Exempt Appendices

For further information about items appearing on this Agenda, please contact Mr Trevor Hayward at Southover House, Southover Road, Lewes, East Sussex, BN7 1AB. Telephone: 01273 471600.

Distribution:

Councillors: R Blackman, P L Franklin, P A Howson, A T Jones, R K Maskell,

E C Merry and A X Smith.